2.5.0.2 Departmental Guidelines for Evaluations

“The Committee on Rank and Tenure must apply the evaluation criteria below to candidates from diverse departments. Consequently, departments are invited to develop and periodically update departmental guidelines for evaluation that interpret from the perspective of a particular discipline the criteria and forms of evidence described below. Any such departmental guidelines should be developed in consultation with the divisional Academic Dean and the Divisional Head and should be placed on file in the Office of Academic Affairs for advisory use by faculty evaluation committees. The guidelines shall also be communicated to new faculty members at the time of hiring and inform departmental discussions of candidates for third year review, tenure, and promotion. Faculty members shall consult these guidelines when drawing up their professional development plans. Although very helpful, such departmental guidelines are a secondary source of guidance for a committee; These departmental guidelines supplement but do not override the criteria and forms of evidence stipulated in Section 2.5 below. Although very helpful, such departmental guidelines are a secondary source of guidance for a committee; These departmental guidelines supplement but do not override the criteria and forms of evidence stipulated in Section 2.5 below.

2.6.5.2.3 Evaluations by Students

At sixth year review, the department chair will solicit student opinion about the candidate. Procedures for this process are described in the document, ‘Solicitation of Student Opinion at Sixth-Year Review.’

5.3.11.1 Membership

The members of the Faculty Handbook Committee are:

a. six voting members—three College of Saint Benedict faculty members and three Saint John’s University faculty members, elected at large; and

b. one nonvoting member—the provost