From the Provost

Academic Affairs Awards Ceremony, May 8, 2023: The Academic Affairs Awards Ceremony will take place the afternoon of May 8 in Gorecki 204. This event will honor and celebrate faculty award recipients, term completions, retirements and special acknowledgements. Faculty years of service will be celebrated at the annual Human Resources years of service event held in the spring for all employees. This is new from previous years. All faculty are welcome to attend both events. Watch for emails from Academic Affairs regarding the Academic Affairs Awards ceremony and Human Resources regarding the Years of Service event.

The Deans

Faculty Awards: In the coming weeks you will be receiving calls for nominations for the following faculty awards. Each call will share specifics for the award. The award recipients will be recognized at the Academic Affairs Awards Ceremony on May 8.

- Sister Mary Grell and Robert L. Spaeth Teacher of Distinction Award
- Linda Mealey Faculty/Student Collaborative Research and Creativity Award
- Sister Linda Kulzer Gender Education Award
- Jennifer Galovich Service Award
- Catholic Benedictine Educator Award
- Academic Advisor of the Year Award

The 2022 Academic Affairs Awards and Recognitions can be found on the Academic Affairs website here: [https://www.csbsju.edu/academic-affairs](https://www.csbsju.edu/academic-affairs)

Please watch your email and The Buzz for information regarding these awards.

Faculty Development and Research Committee

Grant Proposal Calls:
The Faculty Development and Research Committee (FDRC) invites proposals for Professional Development funds and for Curriculum and Program Development funds. This invitation is for funding to be used this fiscal year 2022-2023 (limited funds available) OR next fiscal year 2023-2024 (beginning July 2023). Applications are due by Friday February 3rd at 11:59PM.
Attached are the guidelines for proposals and budgets. Please read them carefully and follow all guidelines to ensure your proposal is adequate for review. **Please note:** There is a new budget template to accompany FDRC applications. This is a change from past years. When completing the budget template, please include a description of each expense category (Example – if spending $450 for lodging, indicate that it could be 3 nights x $150 per night).

When you submit, the forms manager instructs you to upload your proposal as a PDF and then your budget using the attached excel template. Proposals and budgets may be submitted to this link when completed: [https://www.csbsju.edu/forms/QCQ7MBV8NG](https://www.csbsju.edu/forms/QCQ7MBV8NG)

This information can also be found on the CSB and SJU website: [https://www.csbsju.edu/academic-affairs/faculty-resources](https://www.csbsju.edu/academic-affairs/faculty-resources)

If you have questions, please reach out to the co-chairs Ashley Fink and Emily Heying

**Title IX and Project EMBRACE**

As an employee of CSB and SJU, you may have a student approach you with issues of sexual harassment, sexual assault, dating or domestic violence, and stalking. Incidents such as these often cause a student significant trauma. The impact of trauma can be experienced in many ways, including:

- Behavior (feeling numb, distant, overwhelmed, anxious, etc.)
- Memory
- Cognitive abilities (having difficulty focusing, completing tasks, etc.)
- Physical health (stomach pain, gastrointestinal issues, headaches, etc.)

It is important to know the resources available to students. As a required reporter, you must report any known incident of sexual misconduct (broad term for the misconduct listed above) to the Title IX Office. The Title IX Coordinator(s) work together to provide support, resources, and reporting options to students, staff, and faculty. To report sexual misconduct, contact the CSB Title IX Coordinator, Tamara Hennes-Vix at 320-363-5943 or the Interim SJU Title IX Coordinator, Patty Weishaar at 320-363-2113. The Title IX Coordinator(s) are available to discuss supportive resources with you or with students. If a concern is raised and the student feels most comfortable with you being present, you may accompany the student to a meeting with the Title IX Office.

Some students may not want the incident reported on campus. Providing confidential resources at the beginning of a semester can allow students a choice and voice in identifying their needs. Conversations with confidential resources are privileged, meaning that they cannot be disclosed to another without the reporter’s consent, except in certain limited circumstances such as allegations involving the physical or sexual abuse of a person under 18 or an immediate and serious threat to any person or property.

Confidential Resources: CSB and SJU Counseling: 320-363-3236 CSB and SJU Health Services: 320-363-5605 Central MN Sexual Assault Center (24-hour sexual assault hotline) To set-up a meeting with an advocate on the CSB or SJU campus go to: [http://calendly.com/cmsac](http://calendly.com/cmsac) or call 320-251-4357. They can also assist in filing restraining/protective orders. Anna Marie’s Alliance (24-hour dating/domestic violence hotline) To set up a meeting with an advocate, call 320-253-6900. They can also assist in filing restraining/protective orders. Central MN Mental Health Center (24-hour mental health hotline): 1-800-635-8008
There are additional resources available regarding healing and prevention on the Project EMBRACE website. The Project EMBRACE Coordinator, Dani Lindner, is available to educate on these very important topics to help spread awareness and to help prevent these issues from occurring in the future. Dani Lindner can be reached at 320-363-2036.

Check-out the following websites for further information on resources and support: Title IX: Title IX – Sexual Misconduct Prevention – CSB+SJU Project EMBRACE: Project EMBRACE – CSB+SJU

**Bailey Herbarium**

**Bailey Herbarium Goes Online:** The CSB and SJU Bailey Herbarium, located in PENGL 329, is the largest private college herbarium (collection of pressed, labeled, identified plants) in Minnesota. We are working with scientists from the University of Minnesota Bell Museum to digitize our collections and make them available online. Workers at the UM have photographed all 32,000+ of our specimens and we are now working to upload them to the Bell Museum Biodiversity Atlas. To check out the specimens that have been uploaded so far, visit [https://bellatlas.umn.edu/](https://bellatlas.umn.edu/) and select Bailey Herbarium. What remains to be done is to examine the images of the remaining specimens and enter the data into a spreadsheet that can be uploaded into the Atlas. Much of this work is being done by volunteers through the Zooniverse website (Mapping Change project). If you have questions, or want to get involved coding data, contact Dr. Steve Saupe at ssaupe@csbsju.edu.

**Research and Grants Office**

Want to **Shout Out** your own achievements or raise up one of our colleagues? Tell us about a new publication or book, an award or recognition, the launch or culmination of a project, and/or other accomplishments that your colleagues should know about. Click here to [Submit a Shout Out](https://www.csbsju.edu/research-grants) or find the link on the Research & Grants Office page: [www.csbsju.edu/research-grants](http://www.csbsju.edu/research-grants).

**Information Technology**

January Newsletter: [January 2023 IT Newsletter](#)

**The Experience HUB**

**Center for Global Education**

**Education Abroad Short-Term Programs 2024:** I am writing to encourage you to consider applying to develop and direct a short-term education abroad program in spring or summer 2024. Short-term international education programs are unique opportunities for faculty to develop innovative and creative educational programs for CSB and SJU students. The Center for Global Education (CGE) is pleased to have the opportunity to work with faculty in delivering these transformative experiences to our students.

The 2024 short-term proposal form includes two tracks for short-term programs: Spring 2024 embedded semester courses and Summer 2024 programs. An embedded course is a 4-credit course that students will take as part of their spring semester course offerings. The embedded course will start on campus during spring CD mod, (equivalent to 2 credits), and then have an international field component (equivalent to 2 credits).
Our office invites faculty to submit their short-term program proposal to CGE by January 30, 2023 at 9 am. The proposals will be reviewed by CGE, Academic Affairs, and the CGE Faculty Advisory Committee. Faculty will be notified if their proposal is approved, and they will then need to send appropriate course information to the Curriculum Committee by March 10, 2023. We encourage interested faculty to review the Study Abroad Resources for Faculty & Staff Canvas page. Thank you for your continued support of international education. We look forward to partnering with you in the new year. Please feel free to contact me at kclancy001@csbsju.edu if you have further questions.

Office of Undergraduate Research

Winchell Undergraduate Research Symposium: We are thrilled to share that CSB and SJU are hosting the Winchell Undergraduate Research Symposium on April 29, 2023. The Winchell Symposium prepares undergrads to enter STEM fields by providing a forum for students to showcase their scientific research, receive comments from professional scientists & peers, and network with professionals in the fields they aspire to enter. We encourage students to build off of their CSC Day experience (4/27) and consider presenting at the Winchell Symposium! The Office of Undergraduate Research & Scholars will provide funding to student presenters to cover registration fees. As you plan for spring semester, we hope STEM faculty and students will consider attending or presenting at the Symposium!

If you have questions, please contact Winchell Planning Committee Chair, Dr. Lisa Gentile, or undergradresearch@csbsju.edu with questions! https://www.mnmas.org/about-winchell-research-symposium

Faculty Governance

Joint Faculty Senate Meeting (4:30-6:00) Thursday, January 24 Gorecki 204
• In-Person for Senators/ex officio members/presenters/any individuals wishing to speak
• Virtual for faculty/staff observers: https://csbsju.zoom.us/j/96321358151

Joint Faculty Assembly (4:30-5:50 pm) Tuesday, February 2 Zoom https://csbsju.zoom.us/j/98269442900

See the email from the JFA Chair and Vice Chair on 8/22/22 for all meeting dates. For more information regarding these meetings watch for emails from jfachairandvicechair@csbsju.edu.

Human Resources

Cultivating Healthy Habits: The new year is upon us, and with it comes a sense of renewal. January is a great month to cultivate new healthy habits. Whether it’s to lose weight, reduce body fat, improve health and well-being, gain more endurance and energy, or build stronger, leaner muscles, here is a week-by-week guide to get you up and running.
More Information

Benedictine Institute of Saint John’s

We invite ALL faculty to participate in these upcoming programs to better understand our Catholic and Benedictine character. Please do not assume these are just for faculty of a particular faith or already knowledgeable about the Catholic Benedictine perspective. The links below will take you to a page on
the Benedictine Institute website where you can learn more about each opportunity as well as find an application/sign-up link. Please contact me at RNarloch@csbsju.edu if you have any questions.

**Collegium’s Annual Colloquy (Faculty) June 2-9, 2023 at University of Portland**

**Intended for:** Faculty at Catholic colleges and universities around the US & Canada  
**Focus:** Explore the landscape of Catholic higher education and help faculty members reflect on what role they, as individuals, play within that context.  
**Application deadline:** February 28, 2023  
**For more information:** [https://www.csbsju.edu/benedictine-institute/other-resources-provided-by-the-benedictine-institute/collegium-a-colloquy-on-faith-and-intellectual-life](https://www.csbsju.edu/benedictine-institute/other-resources-provided-by-the-benedictine-institute/collegium-a-colloquy-on-faith-and-intellectual-life)

**ABCU/Benedictine Pedagogy Conference (Faculty & Staff) June 26-29, 2023 at Saint Leo University, Saint Leo, Florida**

**Intended for:** Faculty and staff at the 13 Benedictine colleges and universities in the US and Canada  
**Focus:** Help faculty and staff from Catholic Benedictine institutions find ways to enrich the classroom/workplace to better serve the university mission and enrich the student experience. This year’s conference will have an emphasis on incorporating a Benedictine perspective within a school’s core curriculum and how courses outside of Theology/Religious Studies can play a central role.  
**Application deadline:** February 28, 2023  
**For more information and the call for presentation proposals:** [https://www.csbsju.edu/benedictine-institute/other-resources-provided-by-the-benedictine-institute/benedictine-pedagogy/abcu-conference](https://www.csbsju.edu/benedictine-institute/other-resources-provided-by-the-benedictine-institute/benedictine-pedagogy/abcu-conference)  
**Note.** There are opportunities to present at this conference, though not requirement to do so. Click on the above link for more info. Presentation submission deadline is February 28, 2023.

**Benedictine Education Program (Faculty & Staff)**

**Four-meeting sequence at either CSB or SJU, some starting as early as January 25, 2023.**

**Intended for:** All employees  
**Focus:** Provides an introduction to the hallmarks of Benedictine education and life by monastic members, so that faculty and staff may gain a better understanding of our mission and heritage.  
**Sign-up deadline:** Deadline is a week before the start of each session.  
**For more info and to register:** [https://www.csbsju.edu/benedictine-institute/2022-2023-events-and-programs/benedictine-education-program](https://www.csbsju.edu/benedictine-institute/2022-2023-events-and-programs/benedictine-education-program)

**The Buzz on Campus**

**Lunch n Learn: Always We Begin Again! From Right Answers to Cultural Humility**

**Thursday, February 2, 2023 Quad 264 - SJU**

Presented by Program Director of Conversatio: Creating a Culture of Encounter, Donelle Poling  
We’ll explore how Benedictine spirituality and cultural humility can broaden our perspectives and deepen our understanding to create more inclusive communities. Faculty, monastics, and staff are welcome to register for this event. Lunch and program are compliments of the Benedictine Institute.  
[More Information](#)

**Do you have information for The Buzz?** If you have information you would like included in The Buzz please submit to this link: [The BUZZ information](#)

The Buzz can be found on the Academic Affairs website under related links. [https://www.csbsju.edu/academic-affairs](https://www.csbsju.edu/academic-affairs)